WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS
Board Meeting Minutes
1201 Dunbar Avenue, Dunbar, WV 25064
May 19, 2025
11:00 a.m.

Members Present:
Donnie Snyder, Chair/President
Samantha Grady, Vice Chair/President
Bianca Washington
Catelyne Nguyen
Catherine Donahoe
Margaret Osborne
Melissa Kelley
Tyler Yates

CALL TO ORDER/ROLL CALL: The meeting was called to order by Donnie Snyder, Chair/President of the West Virginia Board of Barbers and Cosmetologists at 11:00 a.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, WV 25064.

CONSIDERED FOR POTENTIAL DISCIPLINARY ACTION: The Chair entertained a motion to take the following action against the Complaint considered for potential disciplinary action. This motion was duly made by Tyler Yates and seconded by Samantha Grady; the motion carried unanimously:

a. **Complaint # 2025-111 –** Offer a consent decree to the Respondent which will require the Respondent to pay administrative fines in the amount of $1,000.00, and pay any outstanding administrative fines.

WRITTEN REQUESTS FOR DISMISSAL OF VIOLATIONS: The Chair entertained a motion to take the following actions against the violations considered for dismissal. This motion was duly made by Tyler Yates and seconded by Samantha Grady; the motion carried unanimously:

a. **Violation # N-140 –** Dismiss the violation along with the $200.00 administrative fine associated with the violation.

   Violation # N-141 – Dismiss the violation along with the $100.00 administrative fine associated with the violation.

b. **Violation # K-2050 –** Dismiss the violation along with the $200.00 administrative fine associated with the violation.

c. **Violation # L-1721 –** Dismiss the violation along with the $200.00 administrative fine associated with the violation.

d. **Violation # L-1765 –** Dismiss the violation along with the $50.00 administrative fine associated with the violation.

e. **Violation # L-1758 –** Dismiss the violation along with the $500.00 administrative fine associated with the violation once the Respondent has obtained their initial license.

COMPLAINT REVIEW: The Chair entertained a motion to take the following actions against the following Complaints. This motion was duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously:

C2025-72 – Dismiss the Complaint;

C2025-76 – Dismiss the Complaint;

C2025-77 – Close the Complaint (Probable cause was found);

C2025-79 – Dismiss the Complaint;

C2025-80 – Close the Complaint (Probable cause was found);

C2025-81 – Dismiss the Complaint;

C2025-82 – Dismiss the Complaint;

C2025-83 – Close the Complaint (Probable cause was found);

C2025-84 – Dismiss the Complaint;

C2025-85 – Dismiss the Complaint;

C2025-86 – Dismiss the Complaint;

C2025-87 – Dismiss the Complaint;

C2025-88 – Dismiss the Complaint;

C2025-89 – Dismiss the Complaint;

C2025-90 – Dismiss the Complaint;

C2025-91 – Dismiss the Complaint;

C2025-92 – Dismiss the Complaint;

C2025-93 – Dismiss the Complaint;

C2025-94 – Dismiss the Complaint;

C2025-95 – Close the Complaint (Probable cause was found);

C2025-96 – Dismiss the Complaint;

C2025-97 – Dismiss the Complaint;

C2025-98 – Dismiss the Complaint;

C2025-99 – Dismiss the Complaint;

C2025-100 – Investigate the Complaint further;

C2025-101 – Dismiss the Complaint;

C2025-102 – Dismiss the Complaint;

C2025-103 – Dismiss the Complaint;

C2025-104 – Dismiss the Complaint;

C2025-105 – Investigate the Complaint further;

C2025-106 – Investigate the Complaint further;

C2025-107 – Dismiss the Complaint;

C2025-108 – Close the Complaint (Probable cause was found);

C2025-109 – Dismiss the Complaint;

C2025-110 – Dismiss the Complaint;

C2025-112 – Dismiss the Complaint;

C2025-113 – Close the Complaint (Probable cause was found);

C2025-114 – Dismiss the Complaint;

C2025-115 – Close the Complaint (Probable cause was found);

C2025-116 – Dismiss the Complaint;

C2025-117 – Dismiss the Complaint;

C2025-118 – Close the Complaint (Probable cause was found);

C2025-119 – Investigate the Complaint further;

C2025-120 – Dismiss the Complaint;

C2025-121 – Dismiss the Complaint;

C2025-122 – Dismiss the Complaint;

C2025-123 – Dismiss the Complaint; and

C2025-124 – Close the Complaint (Probable cause was found).

FINANCIALS, P-CARD PURCHASES, AND APPROVAL OF MEETING MINUTES: The Chair entertained a motion to approve the financials, p-card purchases, and meeting minutes. This motion was duly made by Melissa Kelley and seconded by Tyler Yates; the motion carried unanimously.

LEGISLATIVE RULES: The Chair entertained a motion to approve the new rules that were presented (Series 17, Series 18, and Series 19), and to accept the modifications to Series 2, Series 4, Series 13, and Series 14 of the Board's Legislative Rules. This motion was duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

PERSONNEL MATTERS: The Chair entertained a motion to adjourn regular session and reconvene into executive session to conduct individual interviews related to performance with the Board's employees. This motion was duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

Regular Session: The Chair entertained a motion to adjourn executive session and reconvene into regular session. This motion was duly made by Melissa Kelley and seconded by Tyler Yates; the motion carried unanimously.

ADJOURNMENT: The Chair entertained a motion to adjourn the meeting. This motion was duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.

Others Present:
Danielle J. Cordle, Executive Director
Jason P. Graves, Deputy Director
Kiana Carroll, Administrative Assistant II
Stacie Harper, Inspector/Investigator
Kenyon Warner, Inspector/Investigator
Kellie Ferguson, Inspector/Investigator
Thuy Dang, Nice Nails
Randy Sanders, Nice Nails

Prepared By:

7/21/2025

Danielle J. Cordle, Executive Director **Date**