WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS
Board Meeting Minutes
1201 Dunbar Avenue, Dunbar, WV 25064
February 3, 2025
11:00 a.m.

Members Present:
Donnie Snyder, Chair/President
Samantha Grady, Vice Chair/President
Bianca Washington
Catelyne Nguyen
Catherine Donahoe
Chelsea McBee
Margaret Osborne
Melissa Kelley
Tyler Yates

CALL TO ORDER/ROLL CALL: The meeting was called to order by Donnie Snyder, Chair/President of the West Virginia Board of Barbers and Cosmetologists at 11:03 a.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, WV 25064.

CONSIDERED FOR POTENTIAL DISCIPLINARY ACTION: The Chair entertained a motion to take the following action against the Complaint considered for potential disciplinary action. This motion was duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously:

a. **Complaint # 2025-74 –** Offer a consent decree to the Respondent which will require the Respondent to pay administrative fines in the amount of $1,000.00, pay any outstanding administrative fines, and participate in sanitation and infection control training**.**

WRITTEN REQUESTS FOR DISMISSAL OF VIOLATIONS: The Chair entertained a motion to take the following action against the violation considered for dismissal. This motion was duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously:

a. **Violation # N-139 –** Dismiss the violation along with the $200.00 administrative fine associated with the violation.

MISCELLANEOUS REQUESTS: The Chair entertained a motion to accept the following requests. This motion was duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously:

a. Consider request to refund late fees that were paid for an individual license renewal (License # M03240).

b. Consider request to reduce the renewal fee of an individual license (License # 027979).

COMPLAINT REVIEW: The Chair entertained a motion to take the following actions against the following Complaints. This motion was duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously:

2024-195 – Accept the Consent Decree, which was offered to the Respondent as an informal settlement of the Complaint, and close the Complaint;

C2025-39 – Dismiss the Complaint;

C2025-44 – Close the Complaint (Probable cause was found);

C2025-50 – Close the Complaint (Probable cause was found);

C2025-51 – Close the Complaint (Probable cause was found);

C2025-52 – Dismiss the Complaint;

C2025-53 – Dismiss the Complaint;

C2025-54 – Dismiss the Complaint;

C2025-55 – Dismiss the Complaint;

C2025-56 – Dismiss the Complaint;

C2025-57 – Dismiss the Complaint;

C2025-58 – Dismiss the Complaint;

C2025-59 – Dismiss the Complaint;

C2025-60 – Dismiss the Complaint;

C2025-61 – Dismiss the Complaint;

C2025-62 – Dismiss the Complaint;

C2025-63 – Dismiss the Complaint;

C2025-64 – Dismiss the Complaint;

C2025-65 – Dismiss the Complaint;

C2025-66 – Dismiss the Complaint;

C2025-67 – Dismiss the Complaint;

C2025-68 – Dismiss the Complaint;

C2025-69 – Dismiss the Complaint;

C2025-70 – Dismiss the Complaint;

C2025-71 – Dismiss the Complaint; and

2025-75 – Dismiss the Complaint.

FINANCIALS, P-CARD PURCHASES, AND APPROVAL OF MEETING MINUTES: The Chair entertained a motion to approve the financials, p-card purchases, and meeting minutes. This motion was duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously.

AESTHETICS SCOPE OF PRACTICE: The Board had a general discussion related to potentially expanding the scope of practice for aesthetics.

ADJOURNMENT: The Chair entertained a motion to adjourn the meeting. This motion was duly made by Melissa Kelley and seconded by Chelsea McBee; the motion carried unanimously.

Others Present:
Danielle J. Cordle, Executive Director
Jason P. Graves, Deputy Director
Kiana Carroll, Administrative Assistant II
Kenyon Warner, Inspector/Investigator

Prepared By:

4/23/2025

Danielle J. Cordle, Executive Director **Date**