WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS
Board Meeting Minutes
1201 Dunbar Avenue, Dunbar, WV 25064
August 26, 2024
11:00 a.m.

Members Present:
Donnie Snyder, Chair/President
Samantha Grady, Vice Chair/President
Bianca Washington
Catelyne Nguyen
Catherine Donahoe
Chelsea McBee
Margaret Osborne

CALL TO ORDER/ROLL CALL: The meeting was called to order by Donnie Snyder, Chair/President of the West Virginia Board of Barbers and Cosmetologists at 11:00 a.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, WV 25064.

CONSIDERED FOR POTENTIAL DISCIPLINARY ACTION: The Chair entertained a motion to take the following actions against the Complaints. This motion was duly made by Catelyne Nguyen and seconded by Samantha Grady; the motion carried unanimously:

Complaint # 2024-156 – Attempt to enter into a Consent Decree with the Respondent that will require the Respondent to pay administrative fines in the amount of $1,300.0 and participate in sanitation and infection control training;

Complaint # 2024-194 – Dismiss the Complaint if the Respondent is willing to pay their outstanding administrative fines in the amount of $1,300.00 and their license renewal fees in the amount of $705.00;

Complaint # 2024-195 – Attempt to enter into a Consent Decree with the Respondent that will require the Respondent to pay administrative fines in the amount of $1,100.00, outstanding administrative fines in the amount of $200.00, and their license renewal fees in the amount of $575.00;

Complaint # 2024-217 – Attempt to enter into a Consent Decree with the Respondent that will require the Respondent to pay an administrative fine in the amount of $1,000.00; and

Complaint # 2024-218 – Dismiss the Complaint.

IN-PERSON & WRITTEN REQUESTS FOR DISMISSAL OF VIOLATIONS: The Chair entertained a motion to take the following actions against the requests for dismissal. This motion was duly made by Samantha Grady and seconded by Catherine Donahoe; the motion carried unanimously:

Violation # L-1640 – Notify the Licensee that the Board will dismiss the violation once their license has been renewed;

Violation # L-1631 – Dismiss the violation; and

Violation # L-1685 – Notify the Licensee that the Board will dismiss the violation once their license has been renewed.

COMPLAINT REVIEW: The Chair entertained a motion to take the following actions against the Complaints. This motion was duly made by Catherine Donahoe and seconded by Catelyne Nguyen; the motion carried unanimously:

C2024-103 – Dismiss the Complaint;

C2024-114 - Dismiss the Complaint;

C2024-117 – Dismiss the Complaint;

C2024-120 – Close the Complaint;

C2024-127 – Close the Complaint;

C2024-128 – Close the Complaint;

C2024-131 – Dismiss the Complaint;

C2024-136 – Close the Complaint;

C2024-145 – Dismiss the Complaint;

C2024-147 – Dismiss the Complaint;

C2024-149 – Close the Complaint;

C2024-150 – Close the Complaint;

C2024-151 – Dismiss the Complaint;

C2024-152 – Dismiss the Complaint;

C2024-153 – Dismiss the Complaint;

C2024-154 – Close the Complaint;

C2024-155 – Close the Complaint;

C2024-160 – Dismiss the Complaint;

C2024-161 – Dismiss the Complaint;

C2024-162 – Close the Complaint;

C2024-163 – Dismiss the Complaint;

C2024-164 – Dismiss the Complaint;

C2024-165 – Dismiss the Complaint;

C2024-166 – Dismiss the Complaint;

C2024-167 – Dismiss the Complaint;

C2024-168 – Dismiss the Complaint;

C2024-169 – Dismiss the Complaint;

C2024-170 – Dismiss the Complaint;

C2024-171 – Dismiss the Complaint;

C2024-172 – Close the Complaint;

C2024-173 – Dismiss the Complaint;

C2024-174 – Dismiss the Complaint;

C2024-175 – Dismiss the Complaint;

C2024-175 – Dismiss the Complaint;

C2024-176 – Dismiss the Complaint;

C2024-177 – Dismiss the Complaint;

C2024-178 – Dismiss the Complaint;

C2024-179 – Dismiss the Complaint;

C2024-180 – Dismiss the Complaint;

C2024-181 – Dismiss the Complaint;

C2024-182 – Dismiss the Complaint;

C2024-183 – Dismiss the Complaint;

C2024-184 – Dismiss the Complaint;

C2024-185 – Dismiss the Complaint;

C2024-186 – Dismiss the Complaint;

C2024-187 – Dismiss the Complaint;

C2024-188 – Dismiss the Complaint;

C2024-189 – Dismiss the Complaint;

C2024-190 – Dismiss the Complaint;

C2024-191 – Dismiss the Complaint;

C2024-192 – Dismiss the Complaint;

C2024-193 – Dismiss the Complaint;

C2024-196 – Dismiss the Complaint;

C2024-197 – Dismiss the Complaint;

C2024-198 – Dismiss the Complaint;

C2024-199 – Dismiss the Complaint;

C2024-200 – Dismiss the Complaint;

C2024-201 – Dismiss the Complaint;

C2024-202 – Dismiss the Complaint;

C2024-203 – Close the Complaint;

C2024-204 – Dismiss the Complaint;

C2024-205 – Dismiss the Complaint;

C2024-206 – Dismiss the Complaint;

C2024-207 – Dismiss the Complaint;

C2024-208 – Dismiss the Complaint;

C2024-209 – Dismiss the Complaint;

C2024-210 – Close the Complaint;

C2024-211 – Dismiss the Complaint;

C2024-212 – Dismiss the Complaint;

C2024-213 – Dismiss the Complaint;

C2024-214 – Dismiss the Complaint;

C2024-215 – Dismiss the Complaint;

C2024-216 – Dismiss the Complaint;

C2025-01 – Dismiss the Complaint;

C2025-02 – Dismiss the Complaint;

C2025-03 – Dismiss the Complaint;

C2025-04 – Dismiss the Complaint;

C2025-05 – Dismiss the Complaint; and

C2025-06 - Dismiss the Complaint.

FINANCIALS, P-CARD PURCHASES, AND APPROVAL OF MEETING MINUTES: The Chair entertained a motion to approve the financials, p-card purchases, and meeting minutes. The motion was duly made by Catelyne Nguyen and seconded by Samantha Grady; the motion carried unanimously.

ADJOURNMENT: The Chair entertained a motion to adjourn the meeting. On motion duly made by Samantha Grady and seconded by Catherine Donahoe; the motion carried unanimously.

Others Present:
Danielle J. Cordle, Executive Director
Jason P. Graves, Deputy Director
Kiana Carroll, Administrative Assistant II
Amanda Harris, Mandy Harris Aesthetics
Marissa Mitchell, Body & Skin

Prepared By:

10/22/2024

Danielle J. Cordle, Executive Director **Date**