

WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS
Board Meeting Minutes

1201 Dunbar Avenue, Dunbar, WV 25064

April 4, 2022

11:00 a.m.

Members Present:

Donnie Snyder, Chair/President

Samantha Grady, Vice Chair/President

Catelyne Nguyen

Catherine Donahoe

Melissa Kelley

Chelsea McBee

The meeting was called to order by Donnie Snyder, Chair/President of the West Virginia Board of Barbers and Cosmetologists at 11:00 a.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, WV 25064.

The first item on the agenda was **Call to Order/Roll Call**.

The next items on the agenda were **Statute/Rule Discussion** and **Personnel Matters**.

Executive Session: The Chair entertained a motion to adjourn regular session and reconvene into executive session to discuss the Board's statutes and rules and the current operations of the Board office. On motion duly made by Melissa Kelley and seconded by Catelyne Nguyen; the motion carried unanimously.

Regular Session: The Chair entertained a motion to adjourn executive session and reconvene into regular session. On motion duly made by Melissa Kelley and seconded by Catelyne Nguyen; the motion carried unanimously.

The Chair entertained a motion to have the Board's Executive Director, Danielle J. Cordle, draft a legislative rule which will establish the minimum requirements for a cosmetology apprenticeship in West Virginia. Minimum requirements must include:

- Apprentice must complete 3600 clock hours within 48 months;
- Apprentice may complete a maximum of 1,000 clock hours of the apprenticeship program at any approved school of cosmetology in West Virginia;
- Apprenticeship Providers may have no more than one apprentice at any time; and
- The Salon/shop in which the apprentice will be training may have no more than three (3) apprentices training at any time.

On motion duly made by Catelyne Nguyen and seconded by Catherine Donahoe; the motion carried unanimously.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Others Present:

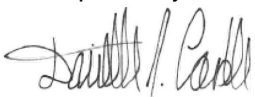
Danielle J. Cordle, Executive Director

Jason P. Graves, Deputy Director

Kiana Carroll, Secretary

Alicia Lester

Prepared By:



Danielle J. Cordle, Executive Director

4/26/2022

Date