

**WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS**

**Board Meeting Minutes**

1201 Dunbar Avenue, Dunbar, WV 25064

December 11, 2021

6:00 p.m.

**Members Present**

Donnie Snyder, President

Samantha Grady, Vice President

Chelsea McBee

Margaret Osborne

Melissa Kelley

The meeting was called to order by Donnie Snyder, Chair/President of the West Virginia Board of Barbers and Cosmetologists at 6:34 p.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, West Virginia.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda was **Complaint Review**. The Chair entertained a motion to take the following actions against the following Complaints:

Complaint # 2022-02: Accept the Consent Decree issued in connection to the Complaint and enter into Board records;

Complaint # C2021-106: Dismiss the Complaint;

Complaint # C2021-129: Dismiss the Complaint;

Complaint # C2021-132: Dismiss the Complaint;

Complaint # C2022-15: Dismiss the Complaint;

Complaint # C2022-16: Dismiss the Complaint;

Complaint # C2022-17: Dismiss the Complaint;

Complaint # C2022-19: Dismiss the Complaint;

Complaint # C2022-43: Dismiss the Complaint;

Complaint # C2022-45: Dismiss the Complaint;

Complaint # C2022-22: Dismiss the Complaint;

Complaint # C2022-24: Dismiss the Complaint;

Complaint # C2022-27: Close the Complaint;

Complaint # C2022-28: Dismiss the Complaint;

Complaint # C2022-29: Dismiss the Complaint;

Complaint # C2022-30: Dismiss the Complaint;  
Complaint # C2022-32: Dismiss the Complaint;  
Complaint # C2022-33: Dismiss the Complaint;  
Complaint # C2022-47: Close the Complaint;  
Complaint # C2022-48: Dismiss the Complaint;  
Complaint # C2022-35: Dismiss the Complaint;  
Complaint # C2022-36: Dismiss the Complaint;  
Complaint # C2022-37: Dismiss the Complaint;  
Complaint # C2022-38: Dismiss the Complaint;  
Complaint # C2022-39: Dismiss the Complaint;  
Complaint # C2022-40: Dismiss the Complaint;  
Complaint # C2022-41: Dismiss the Complaint;  
Complaint # C2022-42: Dismiss the Complaint; and  
Complaint # C2022-44: Dismiss the Complaint.

On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next items on the agenda were **Financials, P-Card Purchases: September 2021 – October 2021, and Meeting Minutes: October 11, 2021 and October 29, 2021**. The Chair entertained a motion to approve the Board financials, p-card purchases from September – October 2021, and the meeting minutes from October 11, 2021 and October 29, 2021. On motion duly made by Samantha Grady and seconded by Chelsea McBee; the motion carried unanimously.

The next item on the agenda was **Written Requests for Dismissal of Violations**. The Chair entertained a motion to UPHOLD Violation # H-1296 and DISMISS Violation # H-1299 and H-1298. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **2022 Board & Staff Meeting Dates**. The Chair entertained a motion to conduct the next Board meetings at the Board office on the following dates beginning at 11:00 a.m.:

March 14, 2022

May 23, 2022

August 22, 2022

November 14, 2022

On motion duly made by Melissa Kelley and seconded by Chelsea McBee; the motion carried unanimously.

The next item on the agenda was **2022 NIC & NABBA Conference**. The Board and the Executive Director discussed members who could potentially attend the NIC & NABBA conference in 2022.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting. On motion duly made by Chelsea McBee and seconded by Samantha Grady; the motion carried unanimously.

Prepared By:



---

Danielle J. Cordle, Executive Director

2/17/2022

---

Date