

WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS

Board Meeting Minutes

1201 Dunbar Avenue, Dunbar, WV 25064

September 8, 2020

11:00 a.m.

Members Present

Donnie Snyder, President
Samantha Grady, Vice President
Catelyne Nguyen
Catherine Donahoe
Margaret Osborne
Melissa Kelley
Tyler Yates

The meeting was called to order by Donnie Snyder, President of the West Virginia Board of Barbers and Cosmetologists at 11:11 a.m. at the Board's office located at 1201 Dunbar Avenue, Dunbar, West Virginia.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda was **Board to Consider Revising Certificate of Health form**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented an additional Certificate of Health form applicants could utilize when submitting applications for licensure, registration, and certification to the Board's office. The Chair entertained a motion to accept the additional Certificate of Health form as presented. On motion duly made by Samantha Grady and seconded by Catherine Donahoe; the motion carried unanimously.

The next item on the agenda was **Discussion of Board Operations**. The Chair entertained a motion to adjourn Regular Session and reconvene into **Executive Session** to discuss Complaints and a Complaint that was filed against a Board employee with the West Virginia Ethics Commission. On motion duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.

The Chair entertained a motion to adjourn Executive Session and reconvene into **Regular Session**.

The next item on the agenda was **Complaint Review**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle recommended the Board take the following actions against the following Complaints:

C2020-219: Investigate the Complaint further and review again at future meeting;

C2020-220: Investigate the Complaint further and review again at future meeting;

C2020-231: Investigate the Complaint further and review again at future meeting;

C2020-234: Investigate the Complaint further and review again at future meeting;

C2020-235: Investigate the Complaint further and review again at future meeting;

C2020-136: Dismiss the Complaint; and

C2020-168: Dismiss the Complaint.

The Chair entertained a motion to accept Ms. Cordle's recommended actions against the Complaints. On motion duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting. On motion duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.

Others Present

Danielle J. Cordle, Executive Director

Prepared By:



Danielle J. Cordle, Executive Director



Date