

**WEST VIRGINIA STATE BOARD OF BARBERS AND COSMETOLOGISTS**

**Board Meeting Minutes**

1201 Dunbar Avenue, Dunbar, WV 25064

April 3, 2020

10:00 a.m.

**Members Present**

Donnie Snyder, President  
Samantha Grady, Vice President  
Chelsea McBee  
Catelyne Nguyen  
Catherine Donahoe  
Tyler Yates  
Margaret Osborne  
Melissa Kelley

**Others Present:**

Danielle J. Cordle, Executive Director

The meeting was called to order by Donnie Snyder, President of the West Virginia State Board of Barbers and Cosmetologists at 10:05 a.m. at the West Virginia Board of Barbers and Cosmetologists, 1201 Dunbar Avenue, Dunbar, WV 25064.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda was **Discussion of Impact of the Novel Coronavirus (COVID-19)**. General discussion of the impact the Coronavirus has had on the barbering and cosmetology professions (no motion).

The next item on the agenda was **Consideration of Temporarily Removing Certain Requirements for Student Registrations during COVID-19 Pandemic**. The Chair entertained a motion to remove a High School diploma, GED, or Ability-to-Benefit (ATB) exam results as a listed requirement on student registration applications due to W. Va. Code § 30-27-12 does not list a High School diploma, GED, or Ability-to-Benefit (ATB) as a requirement for a student registration issued by the Board. On motion duly made by Melissa Kelley and seconded by Tyler Yate; the motion carried unanimously.

The next item on the agenda was **Consideration of Temporarily Authorizing Students to Earn Practical and Theory Hours Online during COVID-19 Pandemic**. The Board discussed the possibility of students of barbering, cosmetology, and other cosmetology-related services earning hours outside the physical premises of a school in light of the Coronavirus. It was concluded that the Board is not opposed to online training; Provided, all practical work should be completed under the direct supervision of a certified instructor within the physical premises of a school. It was also concluded that online training is not addressed in the Board's statute or legislative rules, so the Chair entertained a motion to add language to the Board's legislative rules that establish operational requirements and curriculum for schools that addresses online training and specifies the amount of clock hours a student can earn outside the physical premises of a school. On motion duly made by Catherine Donahoe and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting. On motion duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.

Prepared By:

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Danielle J. Cordle, Executive Director

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Date