

WEST VIRGINIA STATE BOARD OF BARBERS AND COSMETOLOGISTS

Board Meeting Minutes

Holiday Inn & Suites – Capitol Board Room
400 Second Avenue, South Charleston, WV 25303

February 10, 2020

10:00 a.m.

Members Present

Donnie Snyder, Acting President
Samantha Grady
Margaret Osborne
Catelyne Nguyen
Melissa Kelley
Tyler Yates

Others Present:

Danielle J. Cordle, Executive Director
Jason P. Graves, Deputy Director
Stacie Harper, Inspector
Kenyon Warner, Inspector
Erik Lucas, Inspector

Members Absent

Chelsea McBee
Catherine Donahoe

The meeting was called to order by Donnie Snyder, Acting President of the West Virginia State Board of Barbers and Cosmetologists at 10:02 a.m. at the West Virginia Board of Barbers and Cosmetologists, 1201 Dunbar Avenue, Dunbar, WV 25064.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda was **Notices for Potential Assessment of a Fine or Disciplinary Action**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following cases:

Thoa Kim Le Dang (2020-30) – (Present) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Long Nguyen, Weirton Nails and Spa (2020-31 & 2020-32) – (Present) The Chair entertained a motion to issue a \$1,500/00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Thuy Duong Thi Dang, Nice Nails (2020-33) – (Present) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Wendy Espiritu, In the Cuts Barbershop (2020-34) – (Absent) The Chair entertained a motion to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Huong Nguyen, Casabella Nails & Spa (2020-35) – (Present) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Dao Huynh (2020-36) – (Present) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Hung Tran (2020-37) – (Present) The Chair entertained a motion to issue a \$100.00 administrative fine and require a Consent Decree. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Thanh Le, Fleur De Le's Nail & Hair Lounge, Inc. (2020-38) – (Absent) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Henry Ha, Nail Studio (2020-40 & 2020-41) – (Present) The Chair entertained a motion to issue a \$1,600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Linda Hoff, Linda's N-Style Salon (2020-43) – (Absent) The Chair entertained a motion to issue a \$1,000.00 administrative fine and require a Consent Decree. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Kieu Trang Thi Phan, Golden Nail Spa (2020-44) – (Present) The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Jessica Hill (2020-06) – (Absent) The Chair entertained a motion to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Fine Appeals**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Written Fine Appeals:

Jerry Hatley, Jerry’s Barber and Beauty Shop (H-1203) – The Chair entertained a motion to dismiss the fine as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Written Fine Appeals**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Written Fine Appeals:

Spa Roma (K-1419) – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Thu Hoang, 3D Style Nails (L-1182) – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Matthew Stottlemyer, Plaza Hair Shop (H-1244) – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

Melissa Grove, Studio M Salon & Spa LLC (H-1241) – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The Chair entertained a motion to adjourn regular session and convene into **Executive Session** to review complaints. On motion duly made by Melissa Kelley and seconded by Tyler Yates; the motion carried unanimously.

The Chair entertained a motion to adjourn executive session and convene into **Regular Session** to review complaints. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Complaint Review**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Complaints:

2019-116 – The Chair entertained a motion to approve the consent decree as presented and close the complaint. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-87 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-85 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-81 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-80 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-11 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-15 & C2020-16 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-46 – The Chair entertained a motion to attempt to contact and enter into a consent decree and to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-121 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-120 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-106 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-66 & 2019-133 – The Chair entertained a motion to approve the consent decree as presented and close the complaint. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2019-95 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-42 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-115 – The Chair entertained a motion to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-119 – The Chair entertained a motion to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-143 – The Chair entertained a motion to approve the consent decree as presented and close the complaint. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2019-147 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-48 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-134 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-45 & C2020-46 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-82 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-39 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-04 & C2020-05 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-39 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-49 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-51 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-53 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-130 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-43 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-42 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2018-38 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-47 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-50 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2019-59 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-136 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-113 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-139 – The Chair entertained a motion to attempt to contact and enter into a consent decree and to table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

2019-138 – The Chair entertained a motion to close the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2019-101 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2019-56 & C2019-109 – The Chair entertained a motion to dismiss the complaints as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

C2020-24 – The Chair entertained a motion to investigate and table the case until the April 6, 2020 meeting. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Performance Evaluation and Research Division’s Audit Report**. The Chair recognized Danielle Cordle. Ms. Cordle provided an update on the Performance Evaluation and Research Division’s Audit Report.

The next item on the agenda was **Meeting Minutes Approval**: July 14, 2019; August 12, 2019; September 24, 2019; October 20, 2019; and December 9, 2019. The Chair entertained a motion to approve the meeting minutes as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

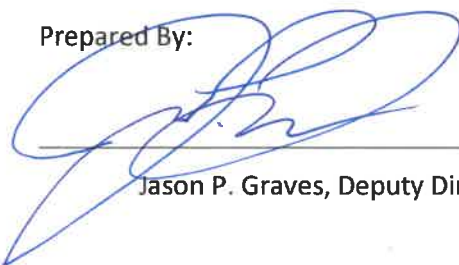
The next item on the agenda was **P-Card Purchases – October 2019 – December 2019**. The Chair recognized Danielle Cordle. Ms. Cordle presented P-Card purchases in the amount of \$6117.80 for October 2019 (Attachment A), \$5,469.37 for November 2019 (Attachment B), \$2,272.75 for December 2019 (Attachment C). The Chair entertained a motion to approve the purchases as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Financials**. The Chair recognized Danielle Cordle. Ms. Cordle presented the Board’s revenue and expenses for November 2019, December 2019, and cash balance as of January 8, 2020. (Attachment D). The Chair entertained a motion to approve the purchases as presented. On motion duly made by Samantha Grady and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Elections**. The Chair recognized Samantha Grady. Ms. Grady nominated herself for Vice President, Donnie Snyder for President, and Jason Graves for Secretary; the motion carried unanimously.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting at 1:16 p.m. On motion duly made by Tyler Yates and seconded by Melissa Kelley; the motion carried unanimously.

Prepared By:



Jason P. Graves, Deputy Director

7-23-2020

Date