

WEST VIRGINIA STATE BOARD OF BARBERS AND COSMETOLOGISTS

Board Meeting Minutes

Holiday Inn & Suites

400 Second Avenue, South Charleston, WV 25303

August 12, 2019

10:00 a.m.

Members Present

Sarah Hamrick, President
Michael Belcher, Vice President
Melissa Delaney
Donnie Snyder

Others Present:

Danielle J. Cordle, Executive Director
Jason P. Graves, Deputy Director
Stacie Harper, Inspector
Chassidy Kinser, Inspector
Erik Lucas, Inspector

Members Absent

Susan Poveromo

The meeting was called to order by Sarah Hamrick, President of the West Virginia State Board of Barbers and Cosmetologists at 10:12 a.m. at the Holiday Inn & Suites, 400 Second Avenue, South Charleston, WV 25303.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda **Board Initiated Complaints**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Board-Initiated Complaints:

Case No. 2019-105 & 2019-114 – The Chair entertained a motion to dismiss the complaints as presented. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-106 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-46 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Melissa Delaney and seconded by Michael Belcher; the motion carried unanimously.

Case No. 2019-39 & 2019-113 – The Chair entertained a motion to issue a \$1,000 administrative fine and require a Consent Decree for 2019-39 and to issue a \$1,000 administrative fine and require a Consent Decree for 2019-113. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-115 – The Chair entertained a motion to issue a \$1,000.00 administrative fine and require a Consent Decree. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-116 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-119 & 2019-143 – The Chair entertained a motion to issue a \$600.00 administrative fine and require a Consent Decree for 2019-119, to issue a \$600.00 administrative fine and require a Consent Decree for 2019-143, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Melissa Delaney and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-120 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Donnie Snyder and seconded by Michael Belcher; the motion carried unanimously.

Case No. 2019-121 – The Chair entertained a motion to issue a \$1,000.00 administrative fine and require a Consent Decree. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-130 – The Chair entertained a motion to issue a \$100.00 administrative fine and require a Consent Decree. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-133 – The Chair entertained a motion to refer the complaint as presented to the Attorney General's Office. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-134 & 2019-135 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days for 2019-134 and to dismiss 2019-135. On motion duly made by Melissa Delaney and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-136 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-138 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Melissa Delaney and seconded by Michael Belcher; the motion carried unanimously.

Case No. 2019-139 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-140 – The Chair entertained a motion to issue a \$100.00 administrative fine and require a Consent Decree. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-141 – The Chair entertained a motion to issue a \$100.00 administrative fine and require a Consent Decree. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-53 – The Chair entertained a motion to issue a \$600.00 administrative fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

The Chair entertained a motion to adjourn regular session and convene into **Executive Session** to discuss Complaints. On motion duly made by Melissa Delaney and seconded by Donnie Snyder; the motion carried unanimously.

The Chair entertained a motion to adjourn Executive Session and reconvene into **Regular Session**. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

The next item on the agenda was **Complaints**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Complaints:

C2019-94 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

C2019-75 – The Chair entertained a motion to dismiss the complaint as presented. On motion duly made by Donnie Snyder and seconded by Michael Belcher; the motion carried unanimously.

The next item on the agenda was **Fine Appeals**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Fine Appeals:

K-1104 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

The next item on the agenda was **Written Fine Appeals**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Written Fine Appeals:

K-981; K-982; K-983; K-984 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

H-1209 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

H-1211 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

H-1214 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

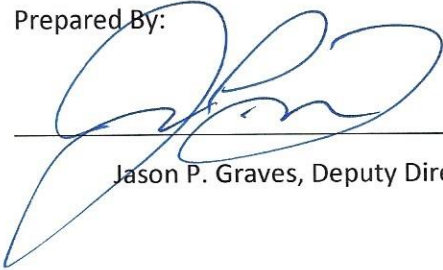
H-1213 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

H-1210 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

The next item on the agenda was **Review and Approval of 2020 Examination Contract between the Board and D.L. Roope Administrations**. The Chair recognized Danielle Cordle. Ms. Cordle presented the 2020 examination contract. The Chair entertained a motion to approve the contract as presented. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

The Chair entertained a motion to adjourn the meeting. On motion duly made by Michael Belcher and seconded by Donnie Snyder; the motion carried unanimously.

Prepared By:



Jason P. Graves, Deputy Director

12-7-19

Date