

WEST VIRGINIA STATE BOARD OF BARBERS AND COSMETOLOGISTS

Judiciary Meeting Minutes

Holiday Inn & Suites

400 Second Avenue, South Charleston, WV 25309

February 11, 2019

10:00 a.m.

Members Present

Sarah Hamrick, President

Susan Poveromo

Melissa Delaney

Others Present

Danielle J. Cordle, Executive Director

Stacie Harper, Inspector

Chassidy Kinser, Inspector

Kenyon Warner, Inspector

Erik Lucas, Inspector

Members Absent

Michael Belcher, Vice President

The meeting was called to order by Sarah Hamrick, President of the West Virginia State Board of Barbers and Cosmetologists at 10:00 a.m. at the Holiday Inn & Suites, 400 Second Avenue, South Charleston, WV.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda **Board Initiated Complaints**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Board-Initiated Complaints:

Case No. 2019-38 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-39 – Tabled until future meeting.

Case No. 2019-40 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-41 – The Chair entertained a motion to revoke both the individual and salon licenses until all outstanding fines and fees are paid. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-42 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day

per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-43 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, and require a Consent Decree. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-44 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-45 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, and require a Consent Decree. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-46 – Tabled until future meeting.

Case No. 2019-48 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the licensee to complete 8 hours of sanitation training from a Board-approved continuing education provider. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

Case No. 2019-49 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, and require a Consent Decree. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

Case No. 2019-51 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, and require a Consent Decree. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-53 – Tabled until future meeting.

Case No. 2019-58 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, and require a Consent Decree. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-65 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-66 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

Case No. 2019-67 – The Chair entertained a motion to issue a \$500.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

The next item on the agenda was **Fine Appeals: In-Person**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Fine Appeals: In-Person:

L-797 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

K-903; K-905; K-937; K-941; K-938 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

K-981 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

The next item on the agenda was **Written Fine Appeals**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Written Fine Appeals:

K-981; K-982; K-983; K-984 – Tabled until future meeting.

H-1149 – The Chair entertained a motion to dismiss the fine as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

K-942; K-943 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

H-1139 (TRAN) – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

H-1139 (SMITH) – The Chair entertained a motion to dismiss the fine as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Q-019; Q-020; Q-021; Q-022 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

L-840 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

H-1112 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

K-1020; K-1021 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

H-1135 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

H-1134; H-1137; H-1138 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

H-1150 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Complaints**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Complaints:

C-2018-96 – The Chair entertained a motion to notice the Respondent to appear before the Board on May 6, 2019 for potential disciplinary action with regards to complaint no. C2018-96. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Tabled from Meeting on 11/26/2018**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Fine Appeal:

K-801; K-802; K-803 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Meeting Minutes Approval – November 25, 2018 & November 26, 2018**. The Chair entertained a motion to approve the meeting minutes for November 25, 2018 & November 26 as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **P-Card Purchases – October 2018, November 2018, and December 2018**. The Chair recognized Danielle Cordle. Ms. Cordle presented the p-card purchases for October 2018 (Attachment A), November 2018 (Attachment B), and December 2018 (Attachment C). The total amount of p-card purchases for October 2018 was \$8,62997. The total amount of p-card purchases for

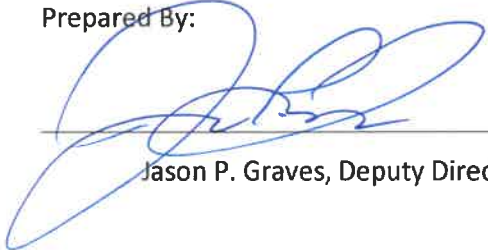
November 2018 was \$6,102.64. The total amount of p-card purchases for December 2018 was \$4,942.74. The Chair entertained a motion to approve the purchases as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Financials – October 2018, November 2018, and December 2018**. The Chair recognized Danielle Cordle. Ms. Cordle presented the Board's revenue and expenses for October 2018, November 2018, and December 2018 and cash balance as of January 11, 2019 (Attachment D). The Chair entertained a motion to approve the financials as presented. On motion duly made by Melissa Delaney and seconded by Susan Poveromo; the motion carried unanimously.

The next item on the agenda was **Request to Speak to The Board**. No request where presented.

The last item on the agenda was **Adjournment**: The Chair entertained a motion to adjourn the meeting. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Prepared By:



Jason P. Graves, Deputy Director

5-6-2019

Date