



State of West Virginia  
Board of Barbers and Cosmetologists  
Telephone: (304) 558-2924  
Fax: (304) 558-3450  
www.wvbbc.com

MAIL COMPLETED APPLICATION TO WVBBC – TEMPORARY LICENSE REQUEST; P.O. BOX 40235, CHARLESTON, WV 25364.

## TEMPORARY EVENT LICENSE APPLICATION

### APPLICANT NOTICE

This application is for an individual to obtain a temporary license to provide services (when only temporary) in connection with an event such as, but not limited to, any fair, carnival, bazaar, product or business promotion, weekend market or glamour photos, pageant, or wedding. Individual must hold a valid individual authorization to practice barbering, cosmetology, nail technology, aesthetics, hair styling, or waxing with the West Virginia Board of Barbers and Cosmetologists. If an individual licensed in another state wishes to work in a temporary capacity, less than five days, in connection with a temporary event in West Virginia, he or she may be granted a temporary license after contacting their licensing state to have his or her current license certification sent to the West Virginia Board of Barbers and Cosmetologists, and by submitting this application along with the applicable fee; Provided, the individual have immediately available their out-of-state license for the duration of his or her practice at the temporary event. To obtain a temporary license, complete this application and mail to WVBBC – Temporary License Request; P.O. Box 40235, Charleston, WV 25364 along with a licensure fee in the amount of \$35.00. \$35.00 licensure fee must be in the form of a check or money. Incomplete applications will be returned.

**APPLICANT AND EVENT INFORMATION – To be completed by the individual participating at the event.**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Name (If Applicable) and physical address of the location where services will be provided during the temporary event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Temporary Event Date(s): \_\_\_\_\_

Temporary Event Type (Circle All That Apply): **FAIR | CARNIVAL | BAZAAR | PRODUCT/BUSINESS PROMOTION | WEEKEND MARKET/GLAMOUR PHOTOS | PAGEANT | WEDDING**

**By signing this application, I certify the above information is true and correct to the best of my knowledge.**

Signature Field: \_\_\_\_\_ Date: \_\_\_\_\_