



State of West Virginia
 Board of Barbers and Cosmetologists
 Tel: (304) 558-2924
 Fax: (304) 558-3450
 www.wvbbc.com

MAIL COMPLETED APPLICATION TO: WVBBC; P.O. BOX 40235, CHARLESTON, WV 25364

BOOTH/CHAIR RENTAL REGISTRATION

Please complete this application in its entirety. Incomplete applications will be returned.

The following must be included with the application:

- \$15.00 Registration Fee Business Registration Certificate from the WV State Tax Department
 Check/Money Order Number: _____ *(Required for all 1st time registrations)

This registration is for:

- 1st time registration Change of location
 Annual renewal Add a location

I pay my booth rent:

- Weekly Monthly Quarterly Yearly Do not pay rent/Commission

APPLICANT INFORMATION

Name	<input type="text"/>	License #	<input type="text"/>
Address	<input type="text"/>	SSN	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
	Zip Code	Phone	<input type="text"/>
County	<input type="text"/>	Phone 2	<input type="text"/>
Email	<input type="text"/>		

SHOP INFORMATION *(Shop in which you are required to obtain a booth rental certificate)*

Shop Name	<input type="text"/>	Shop License #	<input type="text"/>
Shop Address	<input type="text"/>	Shop Phone	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
	Zip Code	Shop County	<input type="text"/>
Shop Manager	<input type="text"/>	Manager's License #	<input type="text"/>

According to Chapter 30, Article 27, Code of West Virginia, all licensed aestheticians, barbers, cosmetologists, hair stylists, and nail technicians that do not have their taxes withheld by their employer, facility in which they are employed, or any other employment agreement are required to submit a booth rental certification annually on July 1st.

Signature Field <input type="text"/>	Current Date <input type="text"/>
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This application contains Personally Identifiable Information (PII). The SSN number collected within this application is to manage your license account by effectively identifying your information and may be shared with the WV State Tax Department. The information collected on this application will be securely protected through the Board's server database. By submitting this application, I agree to the policy.