

Minutes

Board Meeting West Virginia Board of Barbers and Cosmetologist Embassy Suites Charleston, WV 1:00 p.m.

August 18, 2013

Members Present:

Michael Belcher
Justina Gabbert
Sarah Hamrick
Susan Poveromo
James (Jim) Ryan
Rick Stache

Others Present:

Adam L. Higginbotham
Amanda D. Smith
Charlie Persinger

(See Attached Sign-In Sheet)

The meeting was called to order by Sarah Hamrick, Chairman of the State Board of Barbers and Cosmetologists at 1:00 p.m. on Sunday, August 18, 2013 at the Embassy Suites in Charleston, WV. Roll call was taken.

The next item on the agenda was the approval of the May 20, 2013 minutes. The Chair entertained a motion to approve the minutes as presented. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

The next item on the agenda is PCARD purchases for May, June & July 2013. The Chair recognized Mr. Adam Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. Mr. Higginbotham presented the PCARD purchases from May 2013 to July 2013. The Chair entertained a motion to approve the PCARD purchases as presented. On motion duly made by Susan Poveromo and seconded by Rick Stache the motion carried.

The next item on the agenda was Board FY 2013 Financials (July 1, 2012 – June 30, 2013). The Chair recognized Mr. Adam Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. Mr. Higginbotham presented FY 2013 Financials. The Chair entertained a motion to approve the FY Financials as presented. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

The next item on the agenda was Public Requests:

- **Individual Barber wants grandfathered into the hair stylist license** – The Chair entertained a motion to DENY the request. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

- **Individual wants to sell hair straightening irons in mall kiosks and perform demonstrations.** The Chair entertained a motion to APPROVE the request to open a kiosk in the mall and demonstrate it on mannequins only, not people. On motion duly made by Justina Gabbert and seconded by Rich Stache the motion carried.

The next item on the agenda was Appeal of Fines. The Chair recognized Charlie Persinger with the State Board office. Charlie Persinger presented the following Appeal of Fines.

A-0831: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

A-0853: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0854: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0856: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0857: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0858: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0859: The Chair entertained a motion to **UPHOLD** the fine but send a letter recommending they sweep the hair up before the client leaves. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0862: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

A-0884: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

B-0744: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion carried.

B-0756: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion carried.

C-756: The Chair entertained a motion to **DISMISS** the fine. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried.

G-011: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

G-025: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Michael Belcher and seconded by Rick Stache the motion carried.

G-055: The Chair entertained a motion to **REMOVE** the fine from Short Cut Salon and **REISSUE** the fine to Tina Whitt. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried.

G-076: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Michael Belcher and seconded by Rick Stache the motion carried.

G-0149: The Chair made a motion to TABLE to next meeting.

G-0150: The Chair made a motion to TABLE to next meeting.

G-0151: The Chair made a motion to TABLE to next meeting.

The next item on the agenda is New Business. No new business.

The next item on the agenda is Old Business. No old business.

The next item on the agenda is Program Approval.

- **Lakin Beauty School – located at Lakin Women’s Correctional Facility.** The Chair made a motion to conditionally approval the program as presented pending an inspection. On motion duly made by Susan Poveromo and seconded by Michael Belcher the motion carried.

The next item on the agenda is NIC Conference information.

The Chair opened the floor to the public.

The chair entertained a motion to adjourn Regular session and go into Executive Session. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion passed.

The Chair entertained a motion to approve the following suggestions made in Executive Session. On motion duly made by Michael Belcher and seconded by Rick Stache the motion passed.

The next item on the agenda is Application Review.

- **Appeal of denied continuing education provider application.** The Chair entertained a motion to **DENY** her appeal.
- **Appeal of denied individual license application.** The Chair entertained a motion to **DENY** her appeal, until she can prove all of the name changes through legal court documents.

The next item on the agenda is Examination Services RFP. The Chair entertained a motion to **APPROVE** the RFP as presented.

The next item on the agenda is Complaint/Case Update:

- **C2013-43** – The Chair entertained a motion to **send them a letter if we get another complaint we are going to report them to OSHA.**
- **C2013-44** – The Chair entertained a motion to **keep the case open.**
- **C2013-45** – The Chair entertained a motion to **keep the case open.**
- **C2013-48** – The Chair entertained a motion to **make them label all their bottles and report them to OSHA.**
- **C2013-06** – The Chair entertained a motion to **keep the case open.**

The next item on the agenda is Personnel Matters:

- **Salary increase for Office Assistant 2 position.** The chair entertained a motion to increase Danielle Salary \$5,000.00 as soon as possible. On motion duly made by Michael Belcher and Rick Stache the motion passed.
- **Hiring of David Scarpelli for inspector oversight/Kanawha County/various office functions.** The Chair entertained a motion to approve the hiring of David split him as part time inspector and office. On motion duly made by Michael Belcher and Rick Stache the motion passed.

The Chair entertained a motion to adjourn. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion carried.

Drafted by Amanda D. Smith