

WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS

Board Meeting Minutes

1201 Dunbar Avenue

Dunbar, WV 25064

May 24, 2021

11:00 a.m.

Members Present

Donnie Snyder, President

Samantha Grady, Vice President

Catelyne Nguyen

Margaret Osborne

Melissa Kelley

Tyler Yates

The meeting was called to order by Donnie Snyder, President of the West Virginia Board of Barbers and Cosmetologists at 11:00 a.m. at the Board office located at 1201 Dunbar Avenue, Dunbar, West Virginia.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda was **Complaint Review**. The Chair entertained a motion to take the following actions against the Complaints:

C2021-35: Dismiss the Complaint;

C2021-36: Dismiss the Complaint;

C2021-78: Dismiss the Complaint;

C2021-07: Dismiss the Complaint;

C2020-91: Dismiss the Complaint;

C2021-66: Dismiss the Complaint;

C2020-176: Dismiss the Complaint;

C2021-10: Close the Complaint;

C2020-182: Dismiss the Complaint;

C2021-74: Dismiss the Complaint;

C2020-172: Dismiss the Complaint;

C2020-107: Close the Complaint;

C2020-216: Dismiss the Complaint;

C2020-94: Dismiss the Complaint;

C2020-150: Dismiss the Complaint;

C2021-61: Dismiss the Complaint;
C2021-72: Dismiss the Complaint;
C2020-149: Dismiss the Complaint;
C2020-208: Dismiss the Complaint;
C2021-80: Close the Complaint;
C2021-09: Dismiss the Complaint;
C2021-13: Dismiss the Complaint;
C2021-14: Dismiss the Complaint;
C2021-27: Dismiss the Complaint;
C2021-49: Dismiss the Complaint;
C2021-50: Dismiss the Complaint;
C2021-51: Dismiss the Complaint;
C2021-57: Dismiss the Complaint;
C2021-58: Dismiss the Complaint;
C2021-71: Dismiss the Complaint;
C2021-73: Dismiss the Complaint;
C2021-55: Dismiss the Complaint;
C2021-82: Dismiss the Complaint;
C2021-43: Dismiss the Complaint;
C2021-75: Dismiss the Complaint;
C2021-06: Dismiss the Complaint; and
C2021-87: Dismiss the Complaint.

On motion duly made by Catelyne Nguyen and seconded by Melissa Kelley; the motion carried unanimously.

The next item on the agenda was **Financials**. The Chair entertained a motion to approve the Board's financials as previously provided by the Board's Executive Director. On motion duly made by Catelyne Nguyen and seconded by Tyler Yates; the motion carried unanimously.

The next item on the agenda was **P-Card Purchases: January 2021 – March 2021**. The Chair entertained a motion to approve the Board's p-card purchases for January 2021 through March 2021 as

previously provided by the Board's Executive Director. On motion duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

The next item on the agenda was **Meeting Minutes: March 8, 2021 and April 6, 2021**. The Chair entertained a motion to approve the meeting minutes for March 8, 2021 and April 6, 2021. On motion duly made by Samantha Grady and seconded by Catelyne Nguyen; the motion carried unanimously.

The next item on the agenda was **Written Fine Appeals**.

- **Violation No. L-1290: \$200 fine for 1st Offense violation of operating a shop with an expired shop license.** The Chair entertained a motion to dismiss the violation. On motion duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

The next item on the agenda was **Consider Applicant for an Inspector/Investigator Position**. The Chair entertained a motion to hire Teddy Meredith as an Inspector/Investigator for the Board, working full-time with a salary of \$39,000 per year. On motion duly made by Catelyne Nguyen and seconded by Tyler Yates; the motion carried unanimously.

The next item on the agenda was **Requests**.

- **Consider accepting a Consent Decree prepared in connection to Complaint No. 2020-64.** The Chair entertained a motion to accept the Consent Decree. On motion duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.
- **Consider removing late fees for Salon License No. 010410.** The Chair entertained a motion to deny the request. On motion duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.
- **Consider authorizing Barber Apprenticeship Providers to train more than two (2) apprentices; Provided, no more than two (2) apprentices are training at the same location during the same time.** The Chair entertained a motion to deny the request. On motion duly made by Samantha Grady and seconded by Tyler Yates; the motion carried unanimously.

The next item on the agenda was **Adjournment**. The Chair entertained a motion to adjourn the meeting. On motion duly made by Melissa Kelley and seconded by Samantha Grady; the motion carried unanimously.

Others Present

Danielle J. Cordle, Executive Director
Teddy Meredith

Prepared By:



Danielle J. Cordle, Executive Director

8/26/2021

Date

