



West Virginia State Board of Barbers and Cosmetologists

1201 Dunbar Avenue

Dunbar, WV 25064

Tel: 304.558.2924 Fax: 304.558.3450

www.wvbbc.com

**Cosmetology/Barber Program Application**

Please note: All applications must be presented to the Board 60 days prior to being reviewed at a scheduled board meeting.

**REQUIREMENTS** - Please attach all requirements below to this application.

- Copy of permit from the Council for Community & Technical College Education or copy of grant award from the Department of Education
- Copy of Student Handbook
- List of Equipment to be installed in the School
- Copy of Student Contract
- Description of how student clock hours will be recorded
- Electrical Certification (completed within last 90 days)

**SCHOOL INFORMATION**

SCHOOL NAME	<input type="text"/>	PHONE 1	<input type="text"/>
SCHOOL ADD.	<input type="text"/>	PHONE 2	<input type="text"/>
SCHOOL CITY	<input type="text"/>	SCHOOL STATE	<input type="text"/>
		SCHOOL ZIP	<input type="text"/>

**OWNER(S) INFORMATION**

Please check box indicating ownership:

Individual(s)

Corporation/LLC

Government

OWNER/CEO/DIRECTOR NAME 1	<input type="text"/>	FEIN #	<input type="text"/>
OWNER/CEO/DIRECTOR NAME 2	<input type="text"/>	FEIN #	<input type="text"/>
OWNER MAILING ADDRESS	<input type="text"/>		
OWNER CITY	<input type="text"/>	OWNER STATE	<input type="text"/>
		OWNER ZIP	<input type="text"/>

**MANAGER INFORMATION**

MANAGER'S NAME 1	<input type="text"/>	LICENSE #	<input type="text"/>
MANAGER'S NAME 2	<input type="text"/>	LICENSE #	<input type="text"/>

**INSTRUCTOR INFORMATION**

INSTRUCTOR'S NAME 1	<input type="text"/>	CERTIFICATE #	<input type="text"/>
INSTRUCTOR'S NAME 2	<input type="text"/>	CERTIFICATE #	<input type="text"/>
INSTRUCTOR'S NAME 3	<input type="text"/>	CERTIFICATE #	<input type="text"/>

Owner/CEO/Director Signature	<input type="text"/>	Date	<input type="text"/>
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