



Charles Persinger  
Executive Director

# West Virginia State Board of Barbers and Cosmetologists

1201 Dunbar Avenue  
Dunbar, West Virginia 25064  
Tel: 304.558.2924 Fax: 304.558.3450  
www.wvbbc.org

## BOOTH/CHAIR RENTAL REGISTRATION

Please complete this form in its entirety. Incomplete forms will be returned.

Please check the appropriate box.

### This registration is for:

- 1st time registration (\$15.00 enclosed)
- Change of location (\$15.00 enclosed)
- Annual renewal (\$15.00 enclosed)
- Add a location (\$15.00 enclosed)

### I pay my booth rent:

- Weekly
- Monthly
- Quarterly
- Yearly
- Paid by commission/do not rent

### APPLICANT INFORMATION *Your information.*

Name	<input type="text"/>	License #	<input type="text"/>				
Address	<input type="text"/>		SSN	<input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>	Phone	<input type="text"/>
County	<input type="text"/>		Phone 2	<input type="text"/>			
Email	<input type="text"/>						

### SHOP INFORMATION *Shop in which you are renting a booth*

Shop Name	<input type="text"/>	Shop License #	<input type="text"/>				
Shop Address	<input type="text"/>		Shop Phone	<input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>	Shop County	<input type="text"/>
Shop Manager	<input type="text"/>	Manager's License #	<input type="text"/>				

According to Chapter 30, Article 27, Code of West Virginia, all licensed aestheticians, barbers, cosmetologists, and nail technicians that do not have their taxes withheld by their employer, facility in which they are employed, or any other employment agreement are required to submit a booth rental certification annually on July 1st.

Signature Field	<input type="text"/>	Current Date	<input type="text"/>
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This form contains Personally Identifiable Information (PII). The SSN number collected within this form is to manage your license account by effectively identifying your information and may be shared with the WV State Tax Department. The information collected on this form will be securely protected through the Board's server database. By submitting this form, I agree to the policy.