

MINUTES

**BOARD MEETING
WEST VIRGINIA BOARD OF BARBERS AND COSMETOLOGISTS
THE DAYS INN, FLATWOODS, WV
1:00 P.M.**

FEBRUARY 22, 2015

Members Present:

Sarah Hamrick
Susan Poveromo
Michael Belcher
Rick Stache
Justina Gabbert

Others Present:

Amanda Smith Paula Kurczak
David Scarpelli Jason Graves
Charles Persinger Stacie Harper
Danielle Cordle
Kristen Davis
Gene Nelson

The meeting was called to order by Sarah Hamrick, Chairperson of the Board of Barbers and Cosmetologists at 1:16 p.m. at the Days Inn, Flatwoods, WV. Roll call was taken.

Approval of Minutes:

The Chair entertained a motion to approve as previously circulated the minutes of the December 14, 2014 meeting. On motion duly made by Rick Stache and seconded by Michael Belcher the motion carried unanimously.

The Chair entertained a motion to approve as previously circulated the minutes of the January 28, 2015 meeting. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried unanimously.

The Chair entertained a motion to approve as previously circulated the minutes of the February 9, 2015 meeting. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried unanimously.

PCARD Purchases: The Executive Director, Amanda Smith, presented the PCARD purchases through the months of November 2014 – December 2014. The Chair entertained a motion to approve PCARD purchases as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried unanimously.

Financials: The Director, Amanda Smith, presented the financials through the months of July 2014 – January 2015. The Chair entertained a motion to approve financials as presented. On motion duly made by Michael Belcher and seconded by Susan Poveromo the motion carried unanimously.

Public Requests:

New River Community and Technical College presented a request to begin offering online theory classes within the duration of the cosmetology program offered by their school. The Chair entertained a motion to approve online theory courses for all schools. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried unanimously.

An individual that graduated from a beauty school from out of the country provided transcripts for the Board to review. The Chair entertained a motion to table discussion for the transcript until the April 2015 meeting. The Board in the meantime will request original beauty school documents from the requester. On motion duly made by Susan Poveromo and seconded by Rick Stache the motion carried unanimously.

Expired License Appeals:

G-593: The Chair entertained a motion to **DISMISS** the fine. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried unanimously.

G-772: The Chair entertained a motion to **UPHOLD** the fine. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion carried unanimously.

H-493, H-494, and H-563: The Chair entertained a motion to **UPHOLD** the fines. On motion duly made by Michael Belcher and seconded by Susan Poveromo the motion carried unanimously.

Sanitation Appeals:

H-243 and H-564: The Chair entertained a motion to **UPHOLD** the fines. On motion duly made by Michael Belcher and seconded by Susan Poveromo the motion carried unanimously.

3rd + Offenses:

G-817: The Chair entertained a motion to **APPROVE** negotiation of consent decree. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried unanimously.

K-119: The Chair entertained a motion to **APPROVE** negotiation of consent decree. On motion duly made by Susan Poveromo and seconded by Rick Stache the motion carried unanimously.

H-559: The Chair entertained a motion to **APPROVE** negotiation of consent decree. On motion duly made by Michael Belcher and seconded by Susan Poveromo the motion carried unanimously.

G-819: The Chair entertained a motion to **APPROVE** negotiation of consent decree. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried unanimously.

H-560: The Chair entertained a motion to **APPROVE** negotiation of consent decree. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried unanimously.

Tabled from December 14, 2014 Meeting:

Board to consider if paraffin wax can be used in salons: The Chair entertained a motion to **APPROVE** the use of paraffin wax in salons. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion carried unanimously.

C2015-20: The Chair entertained a motion to table discussion until the April 2015 meeting. On motion duly made by Susan Poveromo and seconded by Michael Belcher the motion carried unanimously.

C2015-21: The Chair entertained a motion to **CLOSE** the complaint. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried unanimously.

Personnel Matters:

The Chair entertained the motion to approve a salary increase in the amount of \$4,000.00 for Amanda Smith and a salary increase in the amount of \$7,496.00 for David Scarpelli. On motion duly made Justina Gabbert and seconded by Michael Belcher the motion carried unanimously.

Adjournment:

The Chair entertained a motion to adjourn the meeting. On motion duly made by Michael Belcher and seconded by Justina Gabbert the motion unanimously. The meeting was adjourned at 4:05 p.m.

Prepared by:

Danielle J. Cordle, Secretary

Date